

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

North Adams Community Schools 2018–2022 21st Century Community Learning Center Program



Engaging in imaginative play...



Investigating new
ideas...

Analyzing the world around them...



Applying their knowledge...

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

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Form 1 – Cover Page: 2017 Sub-grant Application—Attachment A

Applicant Information		Contact Person	
Name of Applicant: (name of fiscal agent)	North Adams Community Schools	Name:	Dr. Olivia V. Valencic-Miller
		Title:	NACS Program/Assessment Director
Address:	625 Stadium Drive	Agency Name:	North Adams Com. Schools
	Decatur, IN 46733	Email:	valencicmillero@nadams.k12.in.us
		Phone:	260-724-7146, ext. 2172
		Fax:	260-724-4777
If LEA (school corporation, charter school):	County: <u>ADAMS</u>	Program Director of 21st CCLC	
	Corp # <u>0025</u>	Name:	Dr. Olivia Valencic-Miller
	School # <u>0037</u>	Email:	valencicmillero@nadams.k12.in.us
		Phone:	260-724-7146, ext. 2172
		Fax:	260-724-4777
Did you use a professional grant writer to complete this application?		If yes, please provide Name of Grant Writer:	
YES or NO			
Funding Information: Funds Requested: Year 1 <u>\$100,000</u> Year 2 <u>\$100,000</u> Year 3 <u>\$95,000</u> Year 4 <u>\$90,000</u> Total <u>\$385,000</u> DO NOT WRITE BELOW – FOR IDOE USE ONLY: Funds Approved:		Authorized Representative Information: Type Name of Representative: <u>Mr. Brent Lehman</u> Title: <u>Superintendent</u> Tel # <u>260-724-7146</u> Fax # <u>260-724-4777</u> Email: lehmanb@nadams.k12.in.us I HEREBY CERTIFY that, to the best of my knowledge, the information contained in this application is correct, the agency/agencies named in this application and in the partnership commitment form have authorized me as their representative to file this application.	

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Yr. 1	Signature of Authorized Representative (if school corporation, must be signed by the Superintendent, if charter school, by the charter school administrator) 
Yr. 2	
Yr. 3	
Yr. 4	
TOTAL	
	Date signed _____

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 2 – List of Schools to be served by 21st CCLC--Attachment B

Applicant Name: North Adams Community Schools	Contact Name: Dr. Olivia V. Valencic-Miller
Organization: North Adams Community Schools	Phone: 260-724-7146, Ext. 2172 Fax: 260-724-4777
Address: 625 Stadium Drive, Decatur, IN 46733	Email: valencicmillero@nadams.k12.in.us

Name of School to be Served by 21 st CCLC (including School # and School Corporation)	Has this school been served before under a previous 21 st CCLC grant?	% Free and Reduced Lunch	% Limited English Proficient Students	Estimated # of Students that will <u>attend the program at least 30 days or 60 days to be served</u> Per School Year				Focus or Priority School (indicate "F/P" if yes)	Estimated number of Students with Disabilities to be served	
				Y1	Y2	Y3	Y4			
Bellmont Elementary School (#0037) North Adams Community Schools (#0025)	<div>YES</div> <div>NO</div>	54.19 %	1.0 %	60 days	100	100	100	100	NA	10

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 3 – List of 21stCCLC Program Centers/Sites--Attachment C

Applicant Name: North Adams Com. Schools	Contact Name: Dr. Olivia Valencic-Miller
Organization: North Adams Com. Schools	Phone: 260-724-7146, ext. 2172 Fax: 260-724-4777
Address: 625 Stadium Drive, Decatur, IN 46733	Email: valencicmillero@nadams.k12.in.us

Name of Community Learning Center/Site (e.g. Franklin High School, Boys & Girls Club)	Location (Street Address)	City
Bellmont Elementary School	901 Everhart Drive	Decatur, IN 46733

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 4 – Population Served Checklist--Attachment D

Applicant Name: North Adams Com. Schools	Contact Name: Dr. Olivia Valencic-Miller
Organization: North Adams Com. Schools	Phone: 260-724-7146, ext. 2172 Fax: 260-724-4777
Address: 625 Stadium Drive, Decatur, IN 46733	Email: valencicmillero@nadams.k12.in.us

Populations Served (check all that apply):

☒ **Pre-School**

☒ **Elementary School
Middle School**

☐ **High School
Adult**

Services: (check all that apply):

☒ **Reading or Literacy**

☒ **Mathematics**

☒ **Science**

☒ **Arts and Music**

☒ **Tutoring or Mentoring**

☒ **LEP (limited English Proficient)
Services**

☐ **Pre AP and/or AP Course
Development**

☒ **Service Learning**

☒ **STEM (Science, Technology,
Engineering & Math)**

☒ **Recreational**

☒ **Telecommunication and Technology
education**

☒ **Library Services**

☒ **Services for Adults**

☒ **Youth Development**

☒ **Drug and Violence Prevention**

☒ **Character Education**

☐ **Global Literacy**

☒ **College & Career Readiness**

Operating Hours: (check all that apply):

☒ **After-school**

☐ **Weekend**

☒ **Summer / Intercession**

☒ **Before-School**


North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 5 – Applicant and Partner Commitment Form – Attachment E

Partners signing below agree to abide by the Assurances (Form on Page 45).

Detailed information regarding partnerships should be included in MOU.

Description of Commitment


Applicant Signature 	North Adams Community Schools will coordinate all program sites and services as described in this grant application, including complying with all grant administrative, fiscal and evaluation requirements; Southeast, Northwest, and Bellmont Middle School, and Bellmont High Schools, in collaboration with community partners, will implement all 21 st CCLC program activities as described in this grant application; North Adams Administration will provide necessary administrative, secretarial, and fiscal support, as well as assistance with student transportation; The majority of the programming will occur onsite in the North Adams schools, and the programs will have full access to classrooms, library/media centers, computer labs, gyms and cafeterias.
Print Name Brent Lehman, Superintendent	
Larry Carty, Director of Operations	
Erin Ripley, Food Service	
All principals of sites	
Organization North Adams Community Schools	
Address 625 Stadium Drive, Decatur, IN 46733	
Phone Number: 260-724-7146	<p>All Partners in the 21st Century Community Learning Center need to be listed here.</p> <p>Please indicate if the commitment the partner is providing is on a contract or is an in-kind service and the estimated value of the in-kind service. Brief description of the partner's commitment described in the Memorandum of Understanding.</p>
Fax Number: 260-724-4777	
Email: lehmanb@nadams.k12.in.us	

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **North Adams Transportation Program**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide in-kind transportation services for requesting 21st CCLC Pre-Kindergarten students to and from Pre-Kindergarten at Southeast School
- Provide transportation services (including hiring drivers and providing busses) to and from the 21st CCLC Program sites for public and nonpublic students as needed to support targeted students full participation in the afterschool program
- Provide transportation services for 21st CCLC off-site educational experiences
- Provide data necessary for evaluation of the 21st CCLC Program to the local and state evaluators



Mr. Larry Carty
Director of Operations, North Adams Community Schools

7/19/18

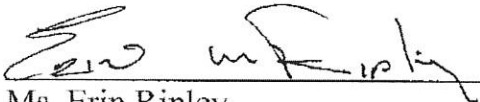
Date

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **North Adams Food Service Program**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide before-school (breakfast), afterschool and summer feeding for the 21st CCLC programs through the federal school lunch program
- Provide data necessary for evaluation of the 21st CCLC Program to the local and state evaluators
- This MOU may be revised at any point in the 4 Year Grant cycle to reflect USDA program requirements and local program or budgetary needs.



Ms. Erin Ripley
Director, North Adams Food Services

7-20-2018

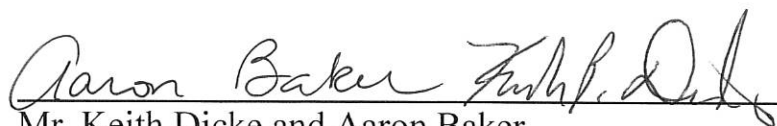
Date

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Bellmont Elementary School**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with 21st CCLC partnering agencies in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide access to all school facilities including, but not limited to, computer lab, gym, cafeteria, media center, classrooms, and playground area
- Provide data necessary for evaluation of the 21st CCLC Program to the local and state evaluators, including timely access to assessment/data collection systems of ISTEP+, NWEA, attendance, and discipline reports
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Mr. Keith Dicke and Aaron Baker
Bellmont Elementary School

7-31-18
Date

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

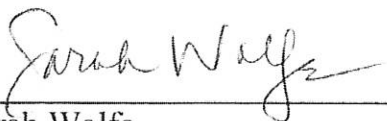
Partner Signature See MOU	<u>X</u> In Kind <u>Contract; \$10,000 Est. Value-</u> in Kind Service
Print Name Sarah Wolfe	The North Adams Early Childhood Program will provide assistance in developing and implementing the Preschool Program housed at Belmont Elementary School, help in recruiting families to participate, provide wrap-around childcare for infants/toddlers for teen moms, and assist 21 st CCLC families in gaining access to related social, health, legal and community services.
Organization North Adams Early Childhood	
Address 823 East Monroe Street, Decatur, IN 46733	
Phone Number: 260-724-8586 Fax Number: 260-728-2100 Email:	
Partner Signature See MOU	<u>X</u> In Kind <u>Contract; \$10,000 Est. Value-</u> in Kind Service
Print Name Josh Wenning	Region 8 Educational Service Center will provide 21 st CCLC staff with ongoing training and coaching in STEM best practice including Project Based Learning, 21 st Century Skills of Collaboration/Communication/Critical Thinking/Creativity, and integrating digital resources into STEM activities;
Organization Region 8	
Address 1027 W Rudisill Blvd. Fort Wayne, IN 46807	
Phone Number: 1-800-669-4565 Fax Number: Email:	

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Healthy Families**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide services as contracted through 21st CCLC Grant funds including mentoring and training for Preschool Teacher and Assistant in the High Scope Pre-K Curriculum
- Provide services as contracted through 21st CCLC Grant funds including coaching and training for Preschool Teacher and Assistant in the Pyramid Model for social-emotional development
- Partner with 21st CCLC Pre-K staff to deliver parent training for parents of participating Pre-K students
- Provide data necessary for evaluation of this proposal to the local and state evaluators
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Mrs Sarah Wolfe
Director, Healthy Families

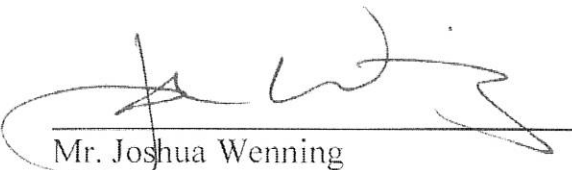
Date 7/19/18

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Region 8 Educational Service Center**

- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide professional development training for 21st CCLC staff as contracted to support best practice in afterschool programming, STEM teaching strategies, Problem/Project Based Learning, and program evaluation
- Provide data necessary for evaluation of the 21st CCLC programs to the local and state evaluators
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Mr. Joshua Wenning
Director, Region 8 ESC

7-20-2018
Date

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Partner Signature See MOU	<u>X</u> In Kind __Contract; <u>\$500</u> Est. Value- in Kind Service
Print Name Amy Rumschlag	Purdue Extension, in collaboration with Program Site Directors, will design and implement Nutrition, Wellness, and 4-H Activity Clubs, to be held on site at the school sites; Club activities will be created based upon student interest and will integrate core academic Reading, Math and Science standards; Examples of such clubs include: 4H and Mini 4H programs, Bicycle Safety Education, Citizenship Development, Animals of Indiana, and Crafts; Purdue Extension will also assist 21 st CCLC families in gaining access to related county services.
Organization Adams County Purdue Cooperative Extension Service	
Address 313 West Jefferson, Decatur, IN 46733	
Phone Number: 260-724-5322 Fax Number: 260-724-5323 Email: amyjohnson@purdue.edu	
Partner Signature See MOU	<u>X</u> In Kind __Contract; <u>\$4,000</u> Est. Value- in Kind Service
Print Name Dr. Olivia Valencic-Miller	The North Adams Title I Program will provide assistance in developing and implementing the Reading and Math Intervention programs, curriculum and strategies used with students; Title I staff will assist 21 st CCLC Coordinators in identifying priority students for the program and collecting student assessment data; Title I will also collaborate in planning and implementing Family Learning Activities and Parent Literacy Activities.
Organization North Adams Title I Program/McKinney Vento Liaison/	
Address 625 Stadium Drive, Decatur, IN 46733	
Phone Number: 260-724-7146 Fax Number: 260-724-4777 Email: valencicmillero@nadams.k12.in.us	

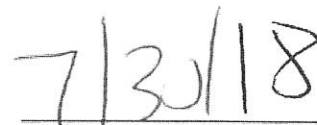
Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: Adams County Purdue Cooperative Extension Services

- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide services as contracted through 21st CCLC Grant including offering the following types of activities as available and age-appropriate: 4H and Mini 4H, Bicycle Safety Education, Citizenship Development, Insect Study, Animals of Indiana and Crafts
- Provide data necessary for evaluation of the 21st CCLC Programs to the local and state evaluators
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded


Ms. Amy Rumschlag
Adams County Purdue Cooperative Extension Services

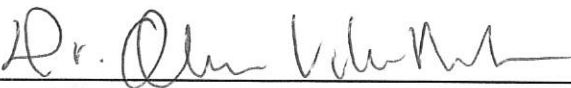

Date

Memorandum of Understanding

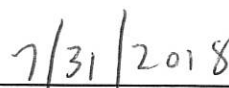
Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **North Adams Title I Program**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Collaborate with Site Coordinators to share Title I Reading data to assist in academic intervention plans for individual students
- Provide Title I grant funds to help support 21st CCLC Parent Learning Events including assistance with staffing stipends and parent resources
- Partner with 21st CCLC Pre-K staff to deliver parent training for parents of 21st CCLC students
- Provide data necessary for evaluation of the 21st CCLC program to local and state evaluators
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Dr. Olivia V. Valencic-Miller
Director, North Adams Title I Program Director



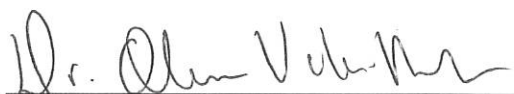
Date

Memorandum of Understanding

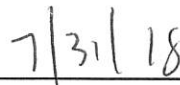
Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **North Adams McKinney-Vento Homeless Program**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with the North Adams Community Schools 21st CCLC programs in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide assistance in identifying Homeless students for priority participation in the North Adams 21st CCLC Programs
- Provide services including coaching and training for 21st CCLC Staff on the educational, social and emotional needs of Homeless students
- Provide data necessary for evaluation of the 21st CCLC Program to the local and state evaluators
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Dr. Olivia Valencic-Miller
Director, North Adams Homeless Program



Date

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

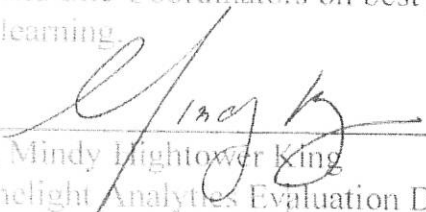
Partner Signature See MOU	<u> </u> In Kind <u>X</u> Contract ; <u> </u> Est. Value- in Kind Service
Print Name Dr. Mindy Hightower King	Limelight Analytics will conduct the external evaluation of the North Adams Community Schools 21 st Century Community Learning Centers Initiative (21 st CCLC); they will conduct site visits, analyze survey and student-level data, consult on issues related to data collection and analysis, and present the evaluation results in a written report and through an in-person presentation.
Organization Limelight Analytics	
Address 1642 S IRA street Bloomington IN 47401	
Phone Number: 812 325-3017 Fax Number: Email: mindy@limelightanalytics.com	
Partner Signature See MOU Agreement	<u>X</u> In Kind <u> </u> Contract ; <u> </u> Est. Value- in Kind Service
Print Name Park Center Inc.	See legal agreement on subsequent pages. The agreement is to provide Individual Skill Training and Development services for identified students starting with the NACS Alt. Program.
Organization Park Center Inc.	
Address 909 East State Street Fort Wayne, IN 46807	
Phone Number: (260) 427-8100 Fax Number: Email:	

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: Limelight Analytics

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with North Adams 21st CCLC Program sites in the evaluation and program improvement of positive and effective afterschool programming for school-age youth as outlined in this proposal
- Provide onsite observation and formative feedback on the North Adams 21st CCLC program each program year
- Provide written summative evaluation of the North Adams 21st CCLC program at the end of each program year
- Prepare End of Year External Program Evaluation for submission to IDOE, including a 4 year summative evaluation at the conclusion of the grant
- Provide feedback and coaching to the North Adams 21st CCLC Project Director and Site Coordinators on best practice / program improvement for out-of-school learning.



Dr. Mindy Lightower King
Limelight Analytics Evaluation Director

7.20.18

Date

Dr. Olivia V. Valencia-Miller
North Adams 21st CCLC Project Director

Date

North Adams Community Schools 2019-23 21st CCLC Grant Proposal


Partner Signature See MOU Agreement	X <u>In Kind</u> <u>Contract</u>; _____ Est. Value- in Kind Service
Print Name Bowen Center	See legal agreement on subsequent pages. The agreement is to provide Individual Skill Training and Development services for identified students starting with the NACS Alt. Program.
Organization Bowen Center	
Address 2621 E. Jefferson St. Warsaw IN 46581	
Phone Number: (574) 267-7169 Fax Number: Email:	
Partner Signature See MOU Agreement	X <u>In Kind</u> <u>X Contract</u>; _____ Est. Value- in Kind Service
Print Name Adams Memorial Hospital	Counseling and mental health services to be provided for School's students, per the legal agreement on subsequent pages.
Organization Adams Memorial Hospital	
Address 1100 Mercer Ave. Decatur IN 46733	
Phone Number: (260) 724-2145 Fax Number: Email:	

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Park Center Inc.**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Follow all guidelines as outlined on the agreement between Park Center, Inc. and North Adams Community Schools as outlined on the following pages.



Dr. Olivia Valencic-Miller
Director, 21st CCLC Director

7/31/18
Date

Park Center, Inc.
909 East State Street
Fort Wayne, IN 46807
(260) 427-8100

&

North Adams Community Schools
625 Stadium Drive
Decatur, IN 46733
(260)724-7146

Effective Date:

Park Center, Inc. (hereafter known as Park Center) and North Adams Community Schools (hereafter known as the NACS) enter into this agreement to provide Individual Skill Training and Development services for identified students starting with the NACS Alternative program. The agreed upon conditions are as follows:

1.0 Park Center shall:

- 1.1 Provide an initial intake assessment to complete a thorough mental health needs assessment of students who have been pre-screened by the school in need to this service. Objectives of the Park Center screening will include verification of eligibility for medically necessary Medicaid funded services. This initial screening may take place in the school or at the Park Center Decatur office (809 High St. Decatur, IN 46733).
- 1.2 Provide appropriately credentialed staff members to provide school-based mental health support services, including Individual therapy, Care Coordination and Individual Skill Training services to eligible students and their families. The number of clock hours of staff availability on site will be determined based on the number of students being served and their assessed Levels of Need (LON).
- 1.3 Provide the following Care Coordination and Skill Training services:
 - 1.3.1 Care Coordination & Individual Skills Training and Development as determined appropriate by a students eligibility and Level of Need.
 - 1.3.2 Collaboration with school staff, and designated school representative.
 - 1.3.3 Parental contact and family involvement in accord with Medicaid standards.

- 1.3.4 Maintain contact notes for each student, and provide contact data as requested by designated school staff in a manner consistent with all applicable privacy standards.
 - 1.4 Attend formal school meetings/conferences to help coordinate the care and development of the student.
 - 1.5 Act in accordance with all applicable privacy standards in handling student information. Exchange of information shall occur on a "need to know" basis.
 - 1.6 Collaborate and communicate with school staff to coordinate and evaluate care plans, services and student outcomes.
- 2.0 NACS shall:
- 2.1 Provide office and room space, to provide the agreed upon services.
 - 2.2 Provide phone/fax access during business hours to conduct related business.
 - 2.3 Provide visitor badges that Center staff shall wear at all times while on school premises.
 - 2.4 Provide as needed an interpreter to help facilitate services where language barriers exist.
 - 2.5 Provide a designated person(s) of contact for referrals and management of service provision. They will be responsible for completing the Center's "Assessment Referral Form" and ROI which then faxed will be promptly scheduled the initial screening.
- 3.0 Terms of Agreement:
- 3.1 Park Center will comply with all applicable Medicaid Rehabilitation Option (MRO) standards.
 - 3.2 NACS will not be held financially responsible for services.

- 3.3 Parent or legal guardian must provide ongoing consent for services and be active participants in care. This will be evidenced by their participation in the development of their child's Treatment Plan and by parent signature. The treatment plan must be reviewed and updated with the parent every 90 days.
 - 3.4 This agreement shall remain in force during 2017 – 2018 school year.
 - 3.5 Either party may terminate this agreement by giving the other party thirty (30) days written notice of termination.
 - 3.6 If a student is determined to be ineligible for this program, but has an identified behavioral need, Park Center staff will work with the designated school staff to appropriately identify service alternatives and help facilitate referrals.
 - 3.7 It is expected that Park Center staff members will be given flexibility in the normal hours of school operation, so as to facilitate family involvement, as well as accommodate training and supervision needs. These times will be coordinated ahead of time with the designated school staff.
- 4.0 MRO Requirements:
- 4.1 The student must meet criteria for an eligible DSM-IV-TR behavioral health diagnosis.
 - 4.2 The student must score at a Level of Need (LON) ≥ 3 based on his/her most recent Child Adolescent Needs and Strengths (CANS) Assessment.
 - 4.3 Observing or monitoring does not meet MRO standards as a medically necessary service. In order to remain a sustainable service, the Center staff will need to have "face-to-face" contact with clients. In most situations, the caseworker should not be more than an arms length away from the student while in the classroom.
 - 4.4 While services may include work on redirecting and prompting skills, this should not be the primary focus of services provided.
 - 4.5 The Caseworker may at times request to pull students from the classroom or will need to provide one-on-one interaction with the client in the classroom setting.
- 5.0 Agreement Modification:
- 5.1 This agreement can be modified per agreement of both parties. Such changes shall be recorded in writing either on or attached to this agreement dated and signed/initialed by a representative of both parties.

6.0. Staff liability, credentials, evaluation, and supervision

The Center shall:


- 6.1 Provide professional malpractice insurance for the Center staff while delivering services to the School Corporation.
- 6.2 Provide NACS with recent criminal history check conducted by law enforcement for Center staff who delivers services to the School Corporation.
- 6.3 Verify the work eligibility status of all its newly hired employees through the E-Verify program as defined in IC §22-5-1.7-3.
- 6.4 Provide qualified clinical supervision to all Center staff by a Master's level staff on a continuing monthly basis.
- 6.5 Provide opportunity to receive evaluative data regarding the performance of assigned Center staff.
- 6.6 Require that all Center staff observe arrival and dismissal schedules in collaboration with the identified school personnel.
- 6.7 Abide by all of the Center's applicable policies and procedures, with particular awareness (due to HIPAA regulations) of policy and procedure II-764, Use of Electronic Communications, which concerns the use of, access to, and disclosure of electronic communications. This agreement will automatically terminate if the above policy and procedure, or any Center policy and procedure is violated by the Provider.

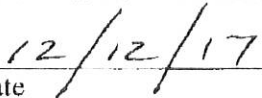
7. HIPAA Clause:

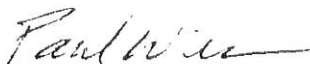
The Center shall:


- 7.1 Act in accordance with all applicable laws of confidentiality in handling student/client information i.e. Health Insurance Portability and Accountability Act (HIPAA), releases from parents, use of electronic communications, which concerns the use of, access to, and disclosure of electronic communications.
- 7.2 Maintain the clinical record and PHI (Protected Health Information) shall only be released to the school in accordance with all applicable laws of confidentiality in handling client information. A signed release of information by the parent/guardian is required.

- 7.3 Agree to report to NACS any known or suspected "security incident" as that term is defined CFR 164.304 not more than twenty-four (24) hours after you learn of such security incident.
- 7.4 Shall indemnify and hold NACS harmless from and against any and all loss, cost, damage, or expense, including reasonable attorneys' fees that arise out of; any breach by Company of this Contract or of the HIPAA privacy regulations; or the need for Park Center, Inc. to enforce any provision of this agreement.


Brent Lehman Superintendent
North Adams Community Schools


Date


Paul Wilson, CEO
Park Center, Inc.

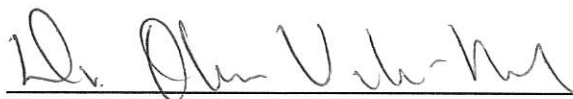

Date

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Bowen Center**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Follow all guidelines as outlined on the agreement between Bowen Center and North Adams Community Schools as outlined on the following pages.



Dr. Olivia Valencic-Miller
Director, 21st CCLC Director



Date



The Otis R. Bowen Center for Human Services, Inc.

2621 E. Jefferson Street

Warsaw, IN 46581

(574) 267-7169

&

North Adams Community Schools

625 Stadium Drive

Decatur, Indiana 46733

Effective Date: September 26, 2017

The Otis R. Bowen Center for Human Services, Inc. (hereafter known as the Center) and North Adams Community Schools (hereafter known as the NACS) enter into this agreement to provide Individual Skill Training and Development services for identified students starting with the NACS Alternative program. The agreed upon conditions are as follows:

1.0 The Center shall:

1.1 Provide an initial intake assessment to complete a thorough mental health needs assessment of students who have been pre-screened by the school in need of this service. Objectives of Center screening will include verification of eligibility for medically necessary Medicaid-funded services. This initial screening shall take place in the school.

1.2 Provide appropriately credentialed staff members to provide school-based mental health support services, including Individual therapy, Care Coordination and Individual Skill Training services to eligible students and their families. The number of clock hours of staff availability on-site will be determined based on the number of students being served and their assessed Levels of Need (LON).

The Bowen Center and
North Adams Community Schools
September 26, 2017

- 1.3 Provide the following Care Coordination and Skill Training services:
 - 1.3.1 Care Coordination and Individual Skills Training and Development as determined appropriate by a student's eligibility and LON.
 - 1.3.2 Collaboration with school staff and designated school representative.
 - 1.3.3 Parental contact and family involvement in accord with Medicaid standards
 - 1.3.4 Maintain contact notes for each student and provide contact data as requested by designated school staff in a manner consistent with all applicable privacy standards.
- 1.4 Attend formal school meetings/conferences to help coordinate the care and development of the student.
- 1.5 Act in accordance with all applicable privacy standards in handling student information. Exchange of information shall occur on a "need to know" basis.
- 1.6 Collaborate and communicate with school staff to coordinate and evaluate care plans, services and student outcomes.
- 2.0 NACS shall:
 - 2.1 Provide office and group room space to provide the agreed upon services.
 - 2.2 Provide phone/fax access during business hours to conduct related business.
 - 2.3 Provide visitor badges that Center staff shall wear at all times while on school premises
 - 2.4 Provide as needed an interpreter to help facilitate services where language barriers exist.
 - 2.5 Provide a designated person(s) of contact for referrals and management of service Provision. They will be responsible for completing the Center's "Assessment Referral Form" and ROI which, when faxed, the initial screening will be promptly scheduled.

The Bowen Center and
 North Adams Community Schools
 September 26, 2017

3.0 Terms of Agreement:

- 3.1 The Center will comply with all applicable Medicaid Rehabilitation Option (MRO) standards.
- 3.2 NACS will not be held financially responsible for services.
- 3.3 Parent or legal guardian must provide ongoing consent for services and be active participants in care. This will be evidenced by their participation in the development of their child's Treatment Plan and by parent signature. The treatment plan must be reviewed and updated with the parent every 90 days.
- 3.4 This agreement shall remain in force during 2017 – 2018 school year.
- 3.5 Either party may terminate this agreement by giving the other party thirty (30) days written notice of termination.
- 3.6 If a student is determined to be ineligible for this program, but has an identified behavioral health need, Center staff will work with the designated school staff to appropriately identify service alternatives and help facilitate referrals.
- 3.7 It is expected that Center staff members will be given flexibility in the normal hours of school operation, so as to facilitate family involvement, as well as accommodate training and supervision needs. These times will be coordinated ahead of time with the designated school staff.

4.0 MRO Requirements:

- 4.1 The student must meet criteria for an eligible DSM-IV-TR behavioral health diagnosis.
- 4.2 The student must score at a Level of Need (LON) ≥ 3 based on his/her most recent Child Adolescent Needs and Strengths (CANS) Assessment.
- 4.3 Observing or monitoring does not meet MRO standards as a medically necessary service. In order to remain a sustainable service, the Center staff will need to have "face-to-face" contact with clients. In most situations, the caseworker should not be more than an arms length away from the student while in the classroom.

The Bowen Center and
North Adams Community Schools
September 26, 2017

- 4.4 While services may include work on redirecting and prompting skills, this should not be the primary focus of services provided
 - 4.5 The caseworker may, at times, request to pull students from the classroom or will need to provide one-on-one interaction with the client in the classroom setting
- 5.0 Agreement Modification:
- 5.1 This agreement can be modified per agreement of both parties. Such changes shall be recorded, in writing, either on or attached to this agreement dated and signed/initialed by a representative of both parties.
- 6.0. Staff liability, credentials, evaluation, and supervision
- The Center shall:
- 6.1 Provide professional malpractice insurance for the Center staff while delivering services to the School Corporation.
 - 6.2 Provide NACS with recent criminal history check conducted by law enforcement for Bowen Center staff who delivers services to the School Corporation.
 - 6.3 Verify the work eligibility status of all its newly hired employees through the E-Verify program as defined in IC 22-5-1.7-3.
 - 6.4 Provide qualified clinical supervision to all Center staff by a Master's level staff on a continuing monthly basis.
 - 6.5 Provide opportunity to receive evaluative data regarding the performance of assigned Center staff.
 - 6.6 Require that all Center staff observe arrival and dismissal schedules in collaboration with the identified school personnel.

The Bowen Center and
North Adams Community Schools
September 26, 2017

- 6.7 Abide by all of the Center's applicable policies and procedures, with particular awareness (due to HIPAA regulations) of policy and procedure II-764, Use of Electronic Communications, which concerns the use of, access to, and disclosure of electronic communications. This agreement will automatically terminate if the above policy and procedure, or any Bowen Center policy and procedure is violated by the Provider.

7. HIPAA Clause


The Center Shall:

- 7.1 Act in accordance with all applicable laws of confidentiality in handling student/client information i.e. Health Insurance Portability and Accountability Act (HIPAA), releases from parents, use of electronic communications, which concerns the use of, access to, and disclosure of electronic communications.
- 7.2 Maintain the clinical record and PHI (Protected Health Information) shall only be released to the school in accordance with all applicable laws of confidentiality in handling client information. A signed release of information by the parent/guardian is required.
- 7.3 Agree to report to NACS any known or suspected "security incident" as that term is defined CFR 164.304, not more than twenty-four (24) hours after learning of such security incident.
- 7.4 Shall indemnify and hold NACS harmless from and against any and all loss, cost, damage or expense, including reasonable attorneys' fees that arise out of: any breach by Company of this Contract or of the HIPAA privacy regulations; or the need for Center to enforce any provision of this agreement.


The Bowen Center and
North Adams Community Schools
September 26, 2017

Bowen Center

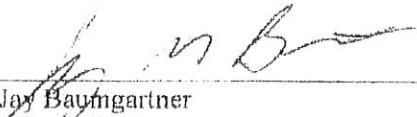
North Adams Community Schools


Kurt Carlson,
President and CEO

1.4.18
Date


Brent Lehman

2/14/18
Date


Jay Baumgartner
Sr. Vice President - Financial Services

1/3/18
Date


Bill Stephan
Adams County Director

1/4/18
Date

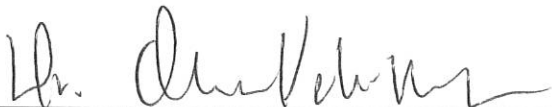
The Bowen Center and
North Adams Community Schools
September 26, 2017

Memorandum of Understanding

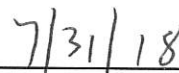
Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Adams Memorial Hospital**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Follow all guidelines as outlined on the agreement between Adams Memorial Hospital and North Adams Community Schools as outlined on the following pages.



Dr. Olivia Valencic-Miller
Director, 21st CCLC Director



Date

MENTAL HEALTH SERVICES CONTRACT

This Mental Health Services Contract ("Contract") is made and entered into this ____ day of August, 2017, by and between **NORTH ADAMS COMMUNITY SCHOOLS CORPORATION ("SCHOOL")** and **ADAMS MEMORIAL HOSPITAL ("HOSPITAL")**.

SCHOOL and HOSPITAL acknowledge and agree that it is in the best interest of SCHOOL's students that counseling and mental health services be provided for SCHOOL's students.

TERM AND RENEWAL. This initial Contract shall be for the 2017-2018 school year and shall terminate on July 31, 2018.

PROFESSIONAL SERVICES TO BE PROVIDED BY MENTAL HEALTH THERAPIST. HOSPITAL agrees to provide a mental health therapist, which therapist shall provide services as follows:

1. Assessment, psychotherapeutic and counseling to students, which services shall include individual and group counseling (individually "client" and collectively "clients").
2. Develop and maintain consultative and liaison relationships with a range of internal and external caregivers, including but not limited to schools, social agencies and courts, in order to promote the continuity of client care and/or the development of mental health prevention services.
3. Present educational programs as requested by SCHOOL administration.
4. Regularly participate in clinical staffing conferences and coordinate treatment care plans to ensure the continuity of client care.
5. Maintain all required documentation, including client care, in accordance with the policies and procedures adopted and in place through HOSPITAL.
6. Participate in educational activities to enhance professional and job-related skills as assigned.
7. On-site services in a confidential location at SCHOOL.
8. Implement "Evidence Based Practices," with fidelity, "duty to warn" and confidentiality included.
9. Make referrals based on clinical assessment of high-risk clients
10. Make referrals for clients who require counseling while on probation, for substance abuse, or as a result of SCHOOL discipline.
11. SCHOOL will have no financial obligation for any referral services.

**PROFESSIONAL SERVICES TO BE PROVIDED BY ADAMS MEMORIAL HOSPITAL
BEHAVIORAL HEALTH OUTPATIENT SERVICES.**

HOSPITAL agrees, through its Behavioral Health Outpatient Services, that it will provide support to SCHOOL with the following additional services:

1. Assist with evaluation efforts for the contracted services needed throughout the year.
2. Clinicians who will provide services in compliance with the Indiana Department of Behavioral Health and Human Services Licensing Board, mandates, regulations and licensing requirements.
3. Clinical supervision that will include:
 - a. Documentation of Credentials
 - b. Coordination of mental health staff assigned to SCHOOL
 - c. Implement disciplinary actions pursuant to the Indiana Department of Behavioral Health and Human Services policies and procedures.
 - d. Review of client records for appropriateness of care and evaluate progress.
4. Participate in conferences with principals, counselors and SCHOOL personnel for the purpose of discussing difficult or challenging cases with prior signed parental consent.
5. Maintain complete copies of all client records; including consent to treat and releases for coordination of care, signed by client if over the age of 18, and by the parent or legal guardian of client(s) under the age of 18. All confidential files will be maintained at HOSPITALs Behavioral Health Outpatient Services Unit in compliance with all HOSPITAL procedures and HIPPA guidelines.
6. Provide information about referrals, as needed, upon the request of SCHOOL's principals, counselors or other appropriate SCHOOL administration, with the signed consent of the client's parent or legal guardian.

SCHOOL RESPONSIBILITIES.

SCHOOL agrees to provide the following to HOSPITAL:

1. Secure and private location for Therapist(s) to provide counseling to client(s).
2. Confidentiality of all referrals to Therapist(s).
3. Updated information concerning students regarding client student status at school and contact information for client students.
4. Information concerning any safety information or safety concerns that Therapist(s) should be made aware for the safety of Therapist(s) and students/staff of SCHOOL.

CONFIDENTIAL INFORMATION. SCHOOL and HOSPITAL agree that HOSPITAL is providing counseling/mental health services and that information that HOSPITAL or its

therapist(s) obtain while providing such services shall be classified as confidential and protected health care information under the laws of the State of Indiana and HIPAA. HOSPITAL shall be responsible for complying with all federal and State laws and all SCHOOL policies. HOWEVER, all client files shall be the sole and exclusive property of HOSPITAL.

PAYMENT. SCHOOL agrees to pay HOSPITAL and HOSPITAL agrees to accept from SCHOOL the sum of Forty Thousand Dollars (\$40,000.00) per year which sum shall be paid in two installments to HOSPITAL. The first such payment to be made on or before December 31, 2017 and the second on or before July 31, 2018. HOSPITAL agrees to provide counseling and mental health services for twenty-eight (28) hours per week during the school year and during school hours.

STATUS OF PARTIES. SCHOOL and HOSPITAL agree that HOSPITAL shall be responsible for payment of Therapist(s) wages, including all withholding and that at all times Therapist(s) shall be the employee of HOSPITAL.

TERMINATION. Either SCHOOL or HOSPITAL may terminate this Contract at any time, in writing with ninety (90) days advanced notice.

This contract is a public record pursuant to the laws of the State of Indiana.

IN WITNESS WHEREOF, we have set our signatures the day and year first above written.

HOSPITAL

SCHOOL

BY: Theresa Bradtke
TITLE: Chief Nursing Officer

BY: Bryan S. Smith, President

BY: _____, Secretary

This Agreement prepared by:
Adam T. Miller, MILLER, BURRY & BROWN, P.C.
113 North Second Street, P.O. Box 470, Decatur, IN 46733

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 6 – Timeline of Activities for Year 1 of the Grant – Attachment F

Applicant Name: North Adams Community Schools	Contact Name: Dr. Olivia Valencic-Miller
Organization: North Adams Community Schools	Phone: 260-724-7146, Ext. 2172 Fax: 260-724-4777
Address: 625 Stadium Drive, Decatur, IN 46733	Email: valencicmillero@nadams.k12.in.us


<u>Date</u>	<u>Activity</u>	<u>Description</u>
<u>Program Start Date:</u>		
Spring 2019	Staffing; Initial Identification of Targeted Students; Parent Outreach	North Adams hires Program Director, Site Coordinator for Bellmont Elementary School; Program Director identifies members for the NACS 21 st CCLC Advisory Council for program planning and development; Site Coordinators meet with teachers to review free/reduced lunch records and year-end ISTEP+, NWEA, IREAD-3 data to determine an initial list of targeted students for the Spring Session; Coordinators send home program information to these families and follow-up with personal contact; Site Coordinator implement additional recruitment strategies including parent information sessions, program brochures, website, information booths at year-end school events, focusing on early registration for Fall session for targeted students, and to identify and enroll 21 st CCLC preschoolers;
Summer 2019	Targeted students will attend Summer School opportunity	Using the data from the spring assessments, students will attend summer school remediation and enrichment opportunities. The students who attend summer school

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

		will receive a direct invitation to the Fall 2019 program.
Fall 2019	School & Program Registration	Site Coordinator organize/deliver program orientation and training including program goals, daily schedule, curriculum planning, transportation, data collection, safety procedures, classroom management and discipline; Provide training on digital resources; Site Coordinator register 21 st CCLC students at school registration and answer questions; Enrolled students complete Activity Club choice selections; run programs and evaluate results for next placement.

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 7 – Budget Form – Attachment G

		Dr. Jennifer McCormick Superintendent of Public Instruction	
DEPARTMENT OF EDUCATION		<i>Working Together for Student Success</i>	
21st Century Community Learning Centers Budget Summary			
Federal Agency: U.S. Department of Education		Pass-Through Entity: Indiana Department of Education	
CFDA: 84.287	Federal Award I.D. #: S287C150014	Fiscal Year of Award: XXX	
Project Year: 2018		Cohort: 9	Year: 2018
Applicant Name		North Adams Community Schools	
Applicant Federal ID Number		35-1086386	
Grantee DUNS#		08-874-4172	
Budget Categories		Project Year 2018	
Personnel		\$80,170.00	
Fringe Benefits		\$10,020.68	
Travel		\$0.00	
Transportation		\$0.00	
Equipment		\$0.00	
Supplies		\$1,000.00	
Contractual		\$15,809.32	
Professional Development		\$0.00	
Other		\$0.00	
Total Direct Costs		\$100,000.00	
Indirect Costs (**if utilizing, please fill out the box below)		\$0.00	
Contractual (not included in Indirect Costs)		\$0.00	
Total		\$100,000.00	
Reimbursement will only be made for charges specifically permitted under the scope of funding and in accordance with Indiana State Law under the approved grant agreement.			
If applicable to your grant -			
*Indirect Cost Information (To Be Completed by Your Business Office):			
If you are requesting reimbursement for indirect costs, please answer the following questions:			
(1) Do you have an Indirect Cost Rate Agreement approved by IDOE Office of School Finance? <u>Yes</u> <u>No</u>			
(2) If yes, please provide the following information:			
School Year Period Covered by the Indirect Cost Rate Agreement: From: XXX To: XXX			

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 8 – Equitable Participation of Private Schools – Attachment H

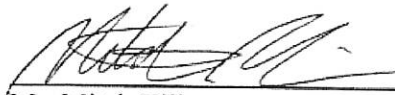
Zion Lutheran is interested in participating.

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **Zion Lutheran School**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with 21st CCLC partnering agencies in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal including:
 - Identifying nonpublic students who qualify for the 21st CCLC Program
 - Assisting parents and teachers in understanding the benefits and requirements of participating in the 21st CCLC Program
 - Fostering regular communication between St. Joseph classroom teachers, Zion parents, and 21st CCLC Program teachers/staff about individual student educational and behavioral needs
 - Sharing educational data as needed to provide effective educational support during homework help and remediation/enrichment
- Provide data necessary for evaluation of the 21st CCLC Program to the local and state evaluators, including timely access to assessment/data collection systems of ISTEP+, NWEA, attendance, and discipline reports
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Mr. Mitch Hill
Principal Zion Lutheran

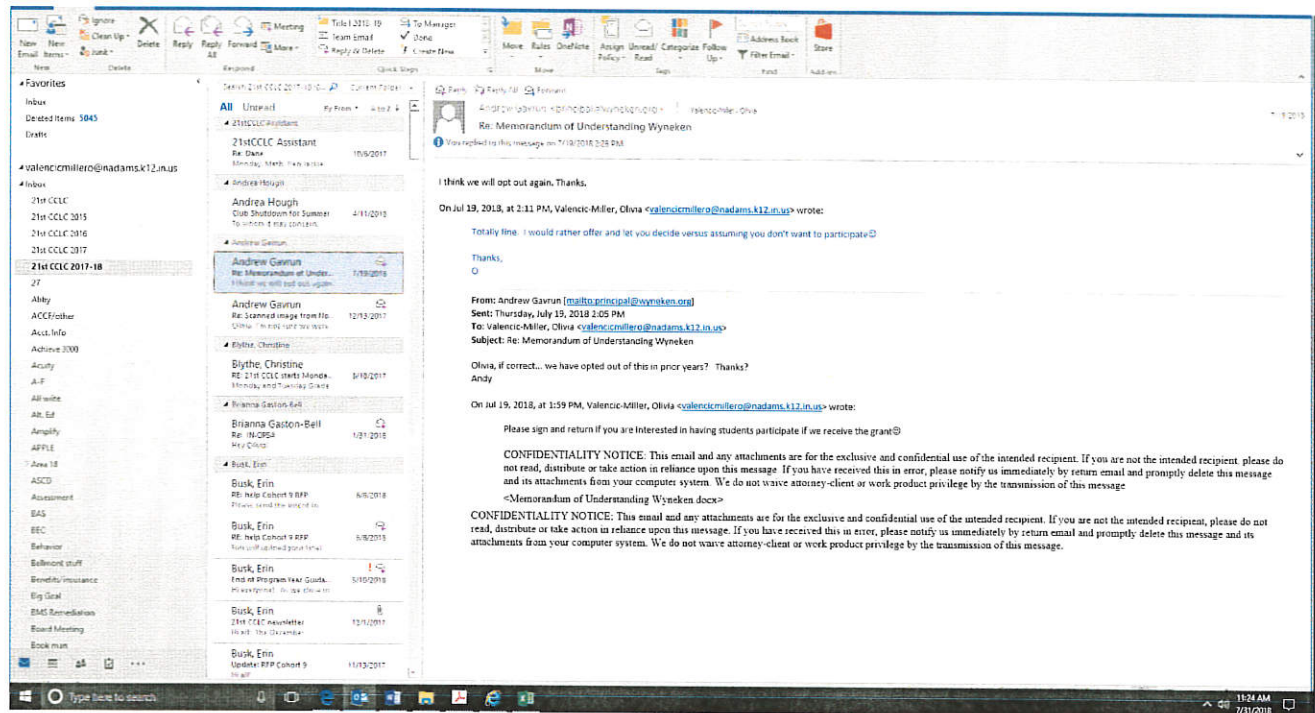
12/12/17

Date

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 8 – Equitable Participation of Private Schools – Attachment H

Wyneken isn't interested in participating. St. Joseph never responded to the invitation.



North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Form 8 – Equitable Participation of Private Schools – Attachment H

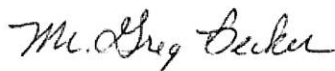
St. Peter is interested in participating.

Memorandum of Understanding

Between North Adams Community Schools
21st Century Community Learning Center and

Participating Organization: **St. Peter Lutheran School**

- Continue membership and active participation in the North Adams Community Schools 21st Century Community Learning Center Advisory and Planning Core Management Team
- Work with 21st CCLC partnering agencies in the development and delivery of positive and effective afterschool programming for school-age youth as outlined in this proposal including:
 - Identifying nonpublic students who qualify for the 21st CCLC Program
 - Assisting parents and teachers in understanding the benefits and requirements of participating in the 21st CCLC Program
 - Fostering regular communication between St. Joseph classroom teachers, St. Joseph parents, and 21st CCLC Program teachers/staff about individual student educational and behavioral needs
 - Sharing educational data as needed to provide effective educational support during homework help and remediation/enrichment
- Provide data necessary for evaluation of the 21st CCLC Program to the local and state evaluators, including timely access to assessment/data collection systems of ISTEP+, NWEA, attendance, and discipline reports
- Explore funding resources for positions and services that have been made available through the 21st CCLC grant to continue as appropriate once the 21st CCLC grant has concluded



Mr. Greg Becker
Principal St. Peter School

7/20/2018
Date

Form 9 – Assurances-Attachment I**21st Century Community Learning Centers
Program 2018 - 2022 Sub-grant Application****ASSURANCES**

The following assurances will remain in effect for the duration of the Subgrant. The Indiana Department of Education will require assurances with subsequent amendments to this application if required by changes in federal or state law. The applicant assures that:

- It has the necessary legal authority to apply for and receive the proposed subgrant;
- The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this proposal for and on behalf of the said applicant, and otherwise to act as the authorized representative of the applicant in regard to this application;
- The activities/services for which the assistance is sought under this subgrant will be administered by or under the supervision and control of the applicant;
- The subgrant program will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the Indiana State Board of Education and the IDOE;
- The subgrant program will take place in a safe and easily accessible facility;
- The subgrant program will have proper transportation for its participants;
- The subgrant program will be carried out as proposed in the application;
- The subgrant program was developed and will be carried out in collaboration with schools the students attend and other community partners;
- The subgrant program will utilize a researched based curriculum that includes professional development;
- The subgrant program will align out-of-school time efforts with in school priorities including Indiana Academic Standards;
- The subgrant program will primarily target students who attend schools eligible for Title I school wide programs and their families; or students who attend non-Title I schools that are high poverty schools;
- The funds under the subgrant program will be used to supplement the level of State, local and other non- federal funds that would, in the absence of Federal funds, be made available for authorized programs and activities, and will not supplant Federal, State or local or non-Federal funds;
- The required information and reports will be submitted timely as requested by the Indiana Department of Education;
- The subgrant program will comply with U.S. Education Department General Administrative Regulations (EDGAR) Part 76-State Administered programs and the Uniform Grant Guidance 2 CFR Part 200.

- The subgrant program agrees to keep records and provide information to the IDOE as may be required for fiscal audit and program evaluation for a minimum of five (5) years from the date of the last activity;
- The subgrant program agrees to complete the Indiana Quality Program Self-Assessment (IN-QPSA) or an equivalent nationally-recognized assessment annually and use the program action plan to guide program improvement and strengthening;
- The subgrant program will ensure that each staff member participating in this grant knows how to access student data including growth model data from the Learning Connection website;
- The community was given notice of the applicant's intent to submit; and
- After the submission, the applicant will provide for public availability and review of the application and any waiver request;
- The applicant certifies by submitting this application that neither it nor its principals nor any of its subcontractors are presently suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal agency or by any department, agency or political subdivision of the State of Indiana. The term principal for purposes of this application means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the applicant;
- The applicant certifies that it has verified the state and federal suspension and debarment status for all subcontractors receiving funds under the fund associated with this application and shall be solely responsible for any recoupment, penalties or costs that might arise from use of a suspended or debarred subcontractor. The applicant shall immediately notify the State if any subcontractor becomes debarred or suspended, and shall, at the State's request, take all steps required by the State to terminate its contractual relationship with the subcontractor for work to be performed and supported by funding from the application;
- All partners will review and comply with the above assurances.
- The subgrant program certifies that it is currently registered in the System of Award Management (SAM <https://www.sam.gov>) database.
 - The LEA has expended \$750,000 in federal funds between July 01, 2016 and June 30, 2017. Yes ☐ No ☐
 - If yes, the LEA has received a single audit or program specific audit (2 CFR 200.501). Yes ☐ No ☐

Note: The applicant will sign below and submit both pages of the Assurances.

LEA or Organization Name:

North Adams Community Schools

Olinia Valencic-Miller

Program Director

Olinia Valencic-Miller

Type Name

7/31/18

Date

Brent Lehman

Authorized Signature

Brent Lehman

Type name

7/31/18

Date

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

I. PROJECT ABSTRACT

North Adams Community Schools, located in Decatur, Indiana, is the largest of the four communities that make up Adams County. According to the Stats Indiana, Decatur makes up roughly 30% of the county's population in 2016 and whose working population is comprised of roughly 40% in construction and trades, 10% in medical, and 15% in agriculture while still combating a poverty rate among children under 18 at 25% and climbing as the last reported data is almost three years old. Additionally, we have roughly 80 students on the last McKinney Vento report, and number of students who are not seeking free and reduced status due to social pressures of conformity and embarrassment.

Within our school system, we serve roughly 1850 students from preschool to 12th grade, and we work closely with the four areas parochial schools who are in our community. Additionally, we are part of the Area 18 Cooperative that provides career and technical education to high school students within Bellmont High School as well as the other area high schools and are part of the Adams Wells Cooperative that provides special education services to our students as well as servicing those around us. Explaining these relationships are important because it outlines how interconnected our community is when attempting to provide a plethora of opportunities and services to all area stakeholders. Additionally, we serve as the LEA for all of these service opportunities, which illustrates our fiscal responsibilities and expertise. Coordinating these LEA opportunities with being a multi award winner of the 21st Century Community Learning Center grant has allowed us to support our students through various outreach initiatives.

If awarded monies from Cohort 9, we would like to pursue the following opportunities based on the needs of our students.

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

Types of Programmatics (four possible sites)	Number of students served	Rationale for objectives
Preparing the Foundation of Success: Preschool program, including before school and after school latch key	70	Without state supported funding, this grant, coupled with general fund support, the community site will be used to provide expanded preschool services. Listening to our stakeholders, we want to offer latch key program so that parents are able to continue seeking employment and financial stability while we continue to grow young learners.
Transitions: Before and after care latch key services; provide enrichment opportunities.	35	Recognizing that our students still have academic deficits, we will still include homework style help. Then, we will offer various clubs and experiences that they wouldn't otherwise experience. Not only will the clubs be academic in nature (i.e. STEAM) but will also include other opportunities for socio-emotional growth and development in order to address the balance of needs based on MTSS.

Our community is in the midst of exciting times, one that will help us support our students even more as we are shifting from four school campuses to three schools connected on one campus. That said, if awarded the Cohort 9 opportunity, the site will serve preschool as the *foundational backbone* of our community and kindergarten to fifth grade. During the 2018-2019 school year, SE and NW will become Belmont Elementary by name, serving preschool-5th grade, so offering an afterschool program will help to ensure stability and provide an environmental safeguard during this time of change.

Other notable consideration should be given to the fact that all of our staff (all four sites) will be staffed with CPR certified staff. As a whole, the district is committing to have all staff CPR trained before the 2018-19 school year. Additionally, all staff will have the opportunity to participate in all professional development opportunities provided by North Adams Community Schools and Region 8.

II. COMPETITIVE PRIORITY POINTS

A. Organization Priority Points: This application proposal meets the criteria for the

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partnership as the applicant is proposing four sites that will serve prek-5th at Bellmont Elementary School within North Adams Community Schools. This site invited the four area non-public schools (St. Joseph, Zion, St. Peter, and Wyneken) to participate; however, only Zion and St. Peter have shown interest in participating. I have an email decline from Wyneken, but St. Joseph never returned communication.

Region 8, the regional educational service center, will help to coordinate services for both staff development and grant management, which will allow the Program Director to focus on programmatic implementation and sustainability. The organization priority points for consideration is based on Bellmont Elementary serving preschool. We are currently working on Paths to Quality accreditation, and we will follow whatever requirements are necessary per IDOE, including but not limited to using ISTAR-KR. The site will also be supported by coordination of services provided Healthy Families, a “voluntary home visitation program is a voluntary home visitation program designed to promote healthy families and healthy children through a variety of services, including child development, access to health care and parent education, according to Indiana Department of Child Services.” This partnership is important to the development of not only children but also relationships within our community. Duly noted, the grant writer who serves as the program director for North Adams Community Schools’ 21st CCLC sites is also an active advisory board member for Healthy Families of Adams County. As a community, we value the role education plays in life long sustainability of our stakeholders, children and adults alike. Healthy Families currently partners with us in our family learning night events because we know that modeling and engagement are crucial components in childhood development. Additionally, the program director partnered with United Way of Adams County to develop an educational liaison role that was created to develop continuity

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among our community's preschool programs and serves on the United Way advisory board. Over fifteen area preschools participate each month in a professional development lunch and learn where I provide lessons and activities to explore various hands on learning that are rich in social, emotional, educational tenets. If awarded the Cohort 9 opportunity, we seek to expand our preschool to more of our children who would otherwise be unable to attend. On average, we have served roughly 55 students each year, with 80% of them being free/reduced. With a growing need for preschool but having financial limitations in our community, we grew preschool to over 70 this year with roughly 85% still being free/reduced qualified. We have had a historical waitlist of 20+ students, so the school district used general fund appropriations to hire two para professionals, which allowed for expansion. Also noted, the school corporation provides transportation for preschool students to remove that barrier for parents. We hope to expand our services to reach 100 students, providing a morning snack, transportation, and lunch, as well as implementing a pilot latch key program to further remove barriers that could inhibit participation.

B. Programming Priority Points: Although each of the programming areas are important, each site will focus on *family engagement*. Inclusivity of school, family, and community will serve as the basis and rationale for all programmatics. The family engagement opportunities will be coordinated with other programs such as Title I, McKinney Vento, United Way, Healthy Families, Region 8, Purdue Extension, other community partners. Many of these partners come on site to provide services, but our staff also takes parents and students on field trips in order to provide cultural and community experiences. We seek to expand our community involvement by seeking more opportunities for home visits and developing an active advisory board. The use of our district's website <https://www.nadams.k12.in.us/domain/1336> is one way

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that we currently use technology to communicate our purpose with our stakeholders. We hope to grow this presence and also grow it on our district's Facebook page

<https://www.facebook.com/northadamscommunityschools/> As we continue to make a presence on the social media landscape, we hope to reach more members of our community and enhance the opportunities for family engagement. We recognize that we must have five family events per program year. We plan on hosting one per month in coordination with other aforementioned programs. We will have a parent advisory council meet quarterly, and we will use various engagement strategies to communicate with parents, including, but not limited to social media, newsletters, and home visits.

III. NEED FOR PROJECT

A. As previously stated in the abstract, the site needs additional support that the Cohort 9 grant would provide in order to expand preschool services. Without it, many of our youngest learners would be void from this experience. Currently over 85% of our preschoolers qualify for free/reduced services. Even though there are other preschools in our area, they do not provide transportation, which is one of the biggest hurdles that preschools face in our area (as cited by the area director of Head Start, personal communication, September 12, 2017).

Additionally, for parents who work outside the home, the hours in which preschool services are provided, it is difficult for parents to enroll their children because of the lack of child care during non-instructional time. We propose developing a pilot latch key program for SE students in order to evaluate if curtails limitations brought forth by having working parents. As cited by a potential preschool parent (personal communication, June 6, 2017), "we need before care services in order to enroll my daughter in preschool. My wife and I go to work hours before

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preschool begins.” Hearing this concern months ago, we feel that seeking a latch key program will provide a safe, learning environment by extending hours and opportunities.

B. As a whole, as of the end of the 2017-18 school year, we were able to provide the only out of school programming because we are able to provide transportation. Even though we have a Boys and Girls Club in our community, many would not be able to attend because of the lack of viable transportation. This year, 2018-19, there are no after school programs that are tied with the school district or that address academic needs and family engagement opportunities.

C.

School Name/Grade levels served	Current Programs (services, times, days, # students)	Expansion/enhancement programs (new services, time, days, # students)
Bellmont Elementary (preschool)	https://www.nadams.k12.in.us/domain/210 Preschool roughly 70 students; Two 5/day a week sessions. (8:00 AM – 10:45 AM; 11:45 AM – 2:30 PM. Transportation, lunch, and snacks are provided.	Expand preschool to serve 100 preschool students, provide transportation, and latch key services to ensure feasibility for all students who are interested. We will use general fund money to cover the difference in cost to run the program, so that we can continue to expand. We will also expand our family learning engagements to provide onsite and offsite experiences. We are also proposing adding Friday services in order to create a systematic routine of services. We are currently using PPVT but will switch to ISTAR-KR if the grant is approved.
Bellmont Elementary (1 st -5 th grade)	Roughly 35 students will complete the 60 days of service with additional students participating during the second semester in order to reach our target goal of 50 students. Our program runs from 3pm-5:30pm, Monday-Friday.	We are seeking to modify our programatics. The hours and days will continue as currently outlined, but we will add Fridays in order to provide continuous services for our families and students.

D. Listening to our stakeholders and analyzing how we can help support learning in our community, we joined in partnership with area organizations in order to provide wrap around services. As a site, we have participated in IN-QPSA assessments and have had numerous staff meetings to develop a cohesive program. We have continued to include community partners who are invested not only in the school district but also in the development of our youth. Parents

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have shared that they wanted to include Friday support, so we added that day to the services. Also, to help provide complete coverage, we are keeping our wrap around services in-house, whereas prior, students were bussed to the Boys and Girls Club. Because of conversations had with staff, students, and parents, maintaining one location, onsite at Belmont Elementary, allows for parents and caregivers to know where their students are at all times, and it allows us to further develop our programmatic and relationships.

IV. PARTNERSHIPS/COLLABORATION

A. As previously stated, we will offer family learning nights at each of the sites, based on needs and interests of the students of that site, and the family engagement opportunities will be coordinated with other programs such as Title I, McKinney Vento, United Way, Healthy Families, Region 8, Purdue Extension, and other community partners. Many of these partners come on site to provide services, but our staff also takes parents and students on field trips in order to provide cultural and community experiences. We seek to expand our community involvement by seeking more opportunities for home visits and developing an active advisory board. The state and federal grants will provide coordinated services by supporting salaries and supplies. United Way and Healthy Families will help to support our family learning engagement opportunities by providing salary and supply allocations. The other community partners will provide services at a nominal fee, and we will continue to add to the list of partnerships as the grant evolves, based on feedback from surveys.

B. **The Process:** The process used to identify these partners was student driven. Currently, each Wednesday is a community partner activity. Those previously listed have received positive feedback from our parents, students, and staff. The amount of positive feedback, along with aligning to future goals, determined the amount of time and financial

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allocation to each partner. Further, serving as the district's director of learning, I am able to coordinate all of our funds together, which maximizes our resources. For example, Title I, Indiana Early Learning, and McKinney Vento funds are used in coordination of services. In this role, I have oversight into the daily activities of students and also work closely with each of the building staff. Additionally, serving as the LEA for the aforementioned organizations allows me to meet with area leaders and combine resources and activities. There are MOUs that outline all of the roles and responsibilities for each collaborator. We would like to have the opportunity to expand these MOUs after each year's assessment and feedback.

V. PROGRAM DESIGN AND IMPLEMENTATION

Chart V.A.1. – Program Goals for North Adams Preschool				
Program Goals	Program Objectives	Program Activities	Performance Measures	Assessment Strategies
1) Educational and Social benefits and Exhibit Positive Behavioral Changes	1.1 Achievement Outcomes: Preschool students will perform at proficiency before entering Kindergarten	1.A will have activities to support the standards as outlined by ISTAR-KR	1.1. 100% of prek students will be kindergarten ready	1. Use teacher made assessments
	1.2 Behavior Outcomes: Decrease disciplinary actions or other adverse behaviors	1.2 A. Provide activities that allow students to develop social/emotional behaviors that are positive; using the PBIS model as well as incorporating mentoring and coaching behaviors (peer models/support)	1.2 100% of prek students will decrease negative behaviors.	1.2. Use PBIS to track positive behaviors and will use a tracking mechanism that will be shared between the school and the sites.
2) Range of Opportunities	2.1 Core Educational Services: Increase Literacy Development for 100 21st CCLC Pre-Kindergarten students	2.A Provide a research-based Pre-Kindergarten Literacy Program for targeted at-risk North Adams preschool students	2.1 75% of regular 21 st CCLC Pre-Kindergarten students will demonstrate age-level vocabulary development	2.1 ISTAR-KR

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	<p>2.3 Community Involvement: Partnerships for weekly activities</p> <p>2.4 Services to Parents: Monthly coordinated family learning night experiences</p>	<p>2.3 A range of community partners will provide rich activities that address academic and social/emotional wellbeing.</p> <p>2.4 Various parent activities will be provided to help foster relationships. 2.4.B. Provide weekly Parent Learning opportunities based on Parent interests</p>	<p>2.2. All students will be invited to a preschool boot camp (funded by a partnership with United Way)2.3 Five family Engagement opportunities per year</p> <p>2.4 50% of Parents of regular 21st CCLC students will attend a minimum of one Family Learning Event</p>	<p>2.2 EZ Report Annual Attendance Report</p> <p>2.4 Annual attendance report and documentation</p>
3) High-Need communities	<p>3.1 Serve Children and Family: Identify all Free-reduced students for participation.</p> <p>3.1 Offer services for family members so that they can attend any opportunities offered.</p>	<p>3.A Provide a snack and meal via agreement with North Adams Food Service.</p> <p>3.B Provide transportation for all students who are enrolled via agreement with North Adams Transportation.</p>	<p>3. A All students will be provided this service. Students who have siblings will be included. Students who are in foster care, identified McKinney Vento or is part of another at risk, protected class will be encouraged to participate.</p> <p>3. B All students will be provided this service. Students who have siblings will be included. Students who are in foster care, identified McKinney Vento or is part of another at risk, protected class will be encouraged to participate.</p>	<p>3.A Registration Log</p> <p>3.B Registration Log</p>

Chart V.A.1. – Program Goals for North Adams K through 5 th Grade 21 st CCLC Program				
Program Goals	Program Objectives	Program Activities	Performance Measures	Assessment Strategies
2) Educational and Social benefits and Exhibit Positive Behavioral Changes	<p>1.1 Achievement Outcomes: Increase Reading and Math Achievement among regular 21st CCLC participants</p>	<p>1.A Provide Individualized Reading / Math Remediation using research-based curriculum for targeted students (Study Island, Reading Eggs, Learning A-Z, Curriculum Associates differentiated pathways etc.)</p>	<p>1.1.A 75% of K – 5th regular participants will obtain Grade Level Benchmark proficiency rating on the NWEA by Spring 2019</p> <p>1.1.B 75% of regular 3rd – 5th grade 21st CCLC students will score at or above Grade Level Benchmark on the IREAD3 or ISTEP+ English Language Arts/math Assessments</p>	<p>1.NWEA Reading Composite; April or Summer IREAD3 Composite; Spring ISTEP+ ELA Composite (ILEARN tba)</p>

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	1.2 Behavior Outcomes: Decrease disciplinary actions or other adverse behaviors	1.2 A. Provide activities that allow students to develop social/emotional behaviors that are positive; using the PBIS model as well as incorporating mentoring and coaching behaviors (peer models/support)	1.2.A 75% of K – 5th regular participants will reduce their number of negative behavior outcomes by Spring 2019	1.2. Use PBIS to track positive behaviors and will use a tracking mechanism that will be shared between the school and the sites.
2) Range of Opportunities	2.1 Core Educational Services: Increase Literacy Development for 100 21 st CCLC Pre-Kindergarten students	2.A Provide a research-based Pre-Kindergarten Literacy Program for targeted at-risk North Adams preschool students	2.1 75% of regular 21 st CCLC Pre-Kindergarten students will demonstrate age-level vocabulary development	2.1 teacher made assessments
	2.2 Enrichment and Support Activities: Increase high quality, before and afterschool learning experiences for 35 targeted elementary 21 st CCLC students	2.1.2 Provide daily and summer Reading / Math Remediation and Enrichment Activities 2.2 Provide daily homework help / tutoring 2.2 Provide Student-Choice Interest Clubs	2.2.A 35 students will attend the 21 st CCLC Elementary School Program for 60 days or more during the 2018-19 School Year	2.2 EZ Report Annual Attendance Report
	2.3 Community Involvement: Partnerships for weekly activities	2.3 A range of community partners will provide rich activities that address academic and social/emotional wellbeing.	2.3 Weekly community partner opportunities for all students	2.3 EZ Report Annual Attendance Report
	2.4 Services to Parents: Monthly coordinated family learning night experiences	2.4 Various parent activities will be provided to help foster relationships. 2.4.B. Provide weekly Parent Learning opportunities based on Parent interests	2.4 50% of Parents of regular 21 st CCLC students will attend a minimum of one Family Learning Event	2.4 Annual attendance report and documentation

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	2.5 Extended hours: On-site extended services until 5:30pm	2.5 Provide extended learning and social experiences	2.5 100% of our students will be enrolled and encouraged to participate.	2.5 Attendance report and documentation
3) High-Need communities	3.1 Serve Children and Family: Identify all Free-reduced students for participation.	3.A Provide a snack and meal via agreement with North Adams Food Service.	3. A All students will be provided this service. Students who have siblings will be included. Students who are in foster care, identified McKinney Vento or is part of another at risk, protected class will be encouraged to participate.	3.A Registration Log
	3.1 Offer services for family members so that they can attend any opportunities offered.	3.B Provide transportation for all students who are enrolled via agreement with North Adams Transportation.	3. B All students will be provided this service. Students who have siblings will be included. Students who are in foster care, identified McKinney Vento or is part of another at risk, protected class will be encouraged to participate.	3.B Registration Log

B. Evidence of Previous Success:

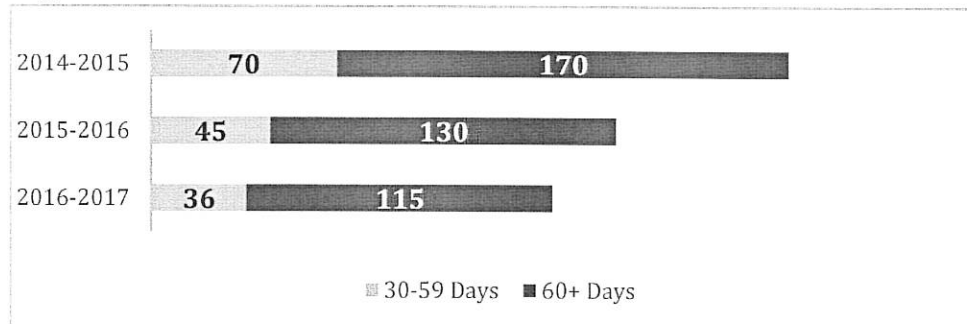
North Adams Community Schools has successfully provided 21st CCLC programming at three 21st CCLC sites in Decatur from 2010 to May 2018. North Adams implemented afterschool programming at each of the following sites Northwest Elementary, Southeast Elementary, and Belmont Middle School. At the above sites, North Adams has built effective programming and established strong connections with the school teachers and administrators. Evidence for these strengths is demonstrated through successful student recruitment and retention and academic achievement of student participants. For this application, we are seeking support at Belmont Elementary which serves prek-5th grade.

Evaluation data collected during the previous three years of programming show that North Adams has successfully recruited and retained high numbers of participants for their programs. Below are the number of students that attended the program 30-59 days and 60 or more days during each year of operation for the following programs: Southeast Elementary, Northwest Elementary, and Belmont Middle School. As shown in Figure 1, the program has served more than 100 students for 60 or more days across all three years of programming.

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Attendance patterns from the past three years demonstrates that North Adams can serve the number students in future years, as proposed in the current application.

Figure 1. Three-Year Attendance Patterns



Although local assessment data were only available on a limited basis, there is evidence that the program benefits those who attended frequently for two years compared to those who do not.

Table 1 shows the data collected from preschool. As outlined, 100% of the regular program participants demonstrated age-level vocabulary development.

Table 2. PPVT: 2016-2017
Met Growth Goal in Spring

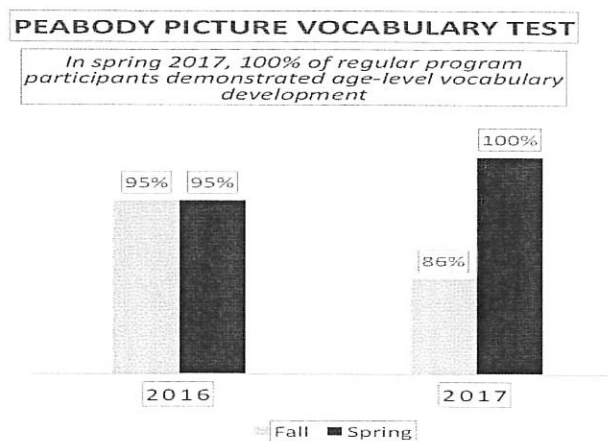
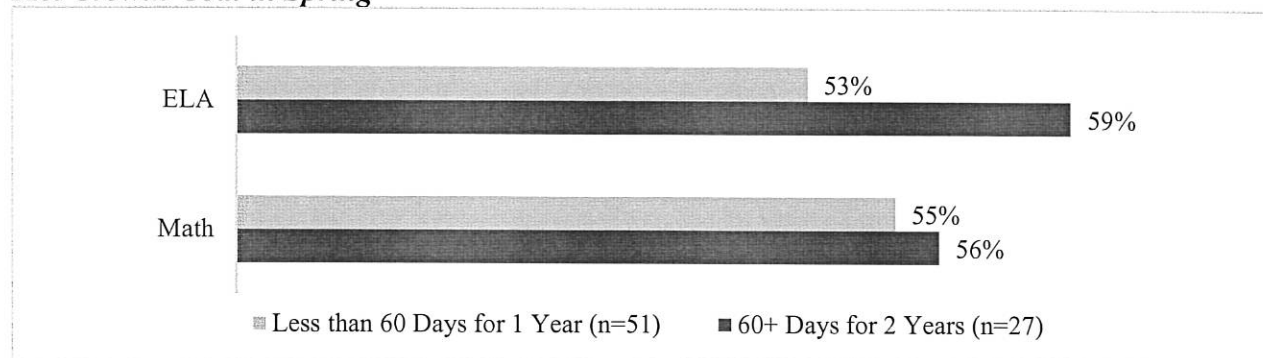


Table 2 shows that 59% of participants who attended the program for 60 or more days for two consecutive years met growth goals on the ELA portion of the NWEA assessment compared to 53% of students who attended less than 60 days. A similar trend was observed for the math

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portion of the NWEA assessment. These results suggest that the program supports academic growth among participants who attend frequently across multiple years.

Table 2. NWEA: 2016-2017
Met Growth Goal in Spring



C. Design Requirements:

1. Targeted Students and their families: As previously mentioned, we will target students who are considered at risk. As a district, we are considered at risk because of the percentage of free and reduced, but we will focus specifically on students who were identified for Title I, ELL, and MV, as well as students who are in foster care or another transitional setting. These guidelines will also be used to identify non-public students who would qualify by this criteria (Attachment B). We have coordinated our services in the past in order to provide more family learning nights for sub populations, and these family learning nights allow us to not only foster relationships but also provide a safe environment to facilitate parenting and learning practices.

2. Dissemination of Information: We currently have a 21st CCLC page within our district's page. (when we were a site) We also sent notes and letters home regularly. Currently, we allow and welcome the community into our sites as long as they have followed our guidelines for being a visitor.

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3. Communication with Schools: Included are the MOUs with the schools, both private and public. Because we are housed within a school district, it makes access to data, parents, students, etc. quite easy. We will use our regular-day school staff for the after school program. The site coordinator will communicate with families and community stakeholders, similar to our current practice.

4. Parental Involvement, Family Literacy, and Related Family Educational Attainment: As previously stated, we will continue with weekly community partner activities, and the community is always welcome to attend. Further, we are committing to five, specific family learning engagements. As stated, we will also complete surveys and/or take attendance, which is recorded in EZ reports. These activities will cover experiences ranging from literacy topics to parental topics and whatever topics apply as time evolves.

5. USDA Approved snacks for 21st CCLC Children: Per the MOU, we have partnered with our Food Service director. We will provide snacks that are in alignment with the regulations per this grant opportunity. Erin Ripley, the director will administer and account for the distribution of the snacks and record the usage per her agreement.

6. Weekly Schedule: As previously outlined, this is how we propose to expand our current programatics, based on feedback from our stakeholders.

School Name/Grade levels served	Expansion/enhancement programs (new services, time, days, # students)
Bellmont Elementary (preschool)	Expand preschool to serve 100 preschool students, provide transportation, and latch key services to ensure feasibility for all students who are interested. We will expand our family learning engagements to provide onsite and offsite experiences. We are proposing adding Friday services in order to create a systematic routine of services. School funded latch key from 6:30-8. Two 5/day a week sessions. (8:00 AM – 10:45 AM; 11:45 AM – 2:30 PM. Transportation, lunch, and snacks are provided.
Bellmont Elementary (1 st -5 th grade)	Our program runs from 3pm-5:30pm, Monday-Friday. We will have community partners every Wednesday. We will have five family engagement opportunities per year, minimum. Snacks, a meal, and transportation will be provided. (12.5 hours total per week.)

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7. 21st CCLC Learning Center: We will refer to ourselves as 21st Century Community Learning Center, and we will use the logo on all handouts and communication.

Overall Narratives for the programs:

North Adams Preschool, follows the High scope method. Both Mrs. April Busse and Erica Grote have been certified as a High scope instructor. High scope is more of a method of teaching, a philosophy, rather than a specific curriculum. High scope believes in following children's interests as well as their needs both socially, academically and physically, when planning. We also plan according to Indiana's Academic Standards for Young Children birth to age 5. This philosophy also encourages learning through play and hands on activities. We provide a balance of both children led and adult led planned activities throughout the day.

We are a firm believer that a consistent routine is essential for children to feel safe and provide the best learning environment and make school a pleasant experience, this falls in line with the High Scope philosophy as well. Our routine is predictable, yet flexible if needed. When using High Scope, you must include the following: Meet and Greet/Large Group (circle time), Plan time (children make a plan where they will play during work time), work time (similar to free choice), review time (children tell about what they did during work time), and small group time. The plan/work time/review helps children make purposeful choices and engage in more meaningful play. During small groups we work on literacy, math science, fine motor, and art. Our classroom is set up to encourage leaning through play, we offer a choice of writing area, book area, art area, science/math, block area and house area. Children are free to choose any area to play during work time. Teachers and aides "play" along with the children and find opportunities to scaffold learning during this time. A lot of social skills are taught during this

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time, for example sharing, taking turns and expressing feelings. It is also a time to observe and take notes on children's interests and needs.

A typical day for our preschool looks like this:

Breakfast for morning class/lunch for afternoon

Circle time: we pick a song picker to choose a couple songs, then we pick a calendar helper to lead calendar, the teacher writes a daily message on the message board and last we pick a weather helper. We try to include the students in leading circle as much as possible.

Next, is Plan/Work time/Review. We plan activities for both plan and review times. For example, we may toss a beanbag to each student or roll a ball and share where and what they want to do. Sometimes we have them pick a letter or number, name it, and place it on a tray next to the picture of where they played.

We always offer outside time or gym time for large motor play during our day.

Last is story time and small group. We always read a story each day before small groups.

Usually the story ties into the small group activities in some way. We work in groups of 4 or 5 students per group. Three groups are teacher/aid led and one group works independent (for example ipads, blocks on the carpet, play dough). Groups rotate throughout the day so each group gets a chance to work with the teacher and an aide. Groups focus on literacy, math, science, art and fine motor skills.

All of the program design components for the preschool has shown to be successful, which is why we want to expand our site offering to serve more students. We are asking for support to fund the preschool, and we will be providing matching funds in both money and resources. By adding a latch key component, we will be able to allow working parents a place for their children as we will provide childcare services from 6:30 until preschool starts. Using

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current Southeast staff, we will provide the support until the program starts. Then, we will run a couple sections of preschool (both morning and afternoon) as previously outlined. Coordination of services include providing a snack, transportation, and lunch when applicable. As previously noted, our community has a growing population of poverty, so by connecting this with our school district, we are able to provide lunch at no cost to the student or the 21st CCLC program.

For students at Bellmont Elementary grades k-5th, we have shown that there is still a need for homework help because there is not a strong parental support network. This is also the rationale for increase family learning engagement opportunities. After homework help, we will engage in clubs, focused on enrichment and development based on STEAM as well as Social Emotional Learning. We will use LEARN Literacy Curriculum, Afterschool Kidz Lit, and Myon Reader to help support the reading objectives, and we will develop the Jr FIRST lego League, First Tech Challenge, and First Robotics Competition.

Using the LEARN Literacy Curriculum, we are hoping to engage learners through a learning station model. Students will also focus on social, emotional, as well as academic success. We will combine LEARN Literacy Curriculum with Afterschool KidsLit, which will help students make connections to texts, while also teaching them to work independently. Neither of these programs have been used within previous years, so we are hoping a different curriculum could entice students to read while building relationships with students. Students will also have MyOn, which they have had in the past. We realize that reading is crucial to success, and we want to partner these approaches with some STEAM initiatives. We will implement the Jr. First Lego League, First Tech Challenge, and First Robotics Competition. We participated in smaller versions of these throughout the previous decade, but we are making a strong commitment to prepare our students for the ever-changing workforce as well as the new

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graduation requirements. Therefore, implementing both reading and STEAM initiatives, we feel will help to close gaps while engaging for the future.

VI. PROFESSIONAL DEVELOPMENT

Based on teacher surveys and the feedback provided by our evaluator, at the time of the Southeast site visit, the program was not serving kindergarten students (as of the last grant award). The program may consider developing strategies to structure the program to fit the needs of kindergarten students who may not have homework. These students may need additional time for physical activity and rest before participating in academic games or stations. For preschool aged students and other primary aged students, these teachers will need to have professional development in the areas of motor skill development and active play. This aligns with the current practices, which have been shown to be successful. We will also incorporate professional development for all teachers in positive behavior management. Possibly using PBIS as a framework, but we may research other options as a way to track behaviors. Regardless, we know that additional PD is needed in areas of de-escalation, mindfulness, etc. A large portion of our students deal with trauma and secondary trauma, so we will need to continue PD in these areas. We will also continue PD in the area of reading. Most of the professional development is connected with our school district as I can align our Title II money to support these efforts. PD in the areas of reading include but is not limited to cloze reading and running records, chunking, paraphrasing, analysis, evaluation, etc. By utilizing the Title II opportunities, I am able to keep more of the grant dollars in the 21st CCLC programatics.

Teachers at the Northwest site (as of 2017-18) reported that at least 60% of students needed to improve most of the listed classroom behaviors. Teachers most often reported that students needed to improve *participating in class, completing homework to teacher's satisfaction, and academic performance*. For most behaviors, slightly fewer than half of students

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showed improvement. The largest improvements in school-related behavior were observed for *participating in class and coming to school motivated to learn*. Based on this feedback/data, we will address these concerns within our professional development opportunities.

Feedback from the Middle School site (as of 2017-18) included that staff and other advocates should consider enhancing their recruitment and retention efforts to allow more students to benefit from the program. We will use professional development opportunities to look at data to determine who should be served and how to administer the services. This involvement and dialogue will help to enhance program quality; thus, we will reach our number of participants.

VII. Evaluation

A. Evaluation Plan: Limelight Analytics will conduct the external evaluation of the North Adams Community Schools 21st Century Community Learning Centers Cohort 7 Initiative during the 2017-2018 program year. During this project period, afterschool programming will be provided at Bellmont Elementary.

Limelight Analytics will facilitate data collection, analyze and report on data required by the federal and state evaluations, and ensure that North Adams Community Schools complies with all measurement requirements for the 2017-2018 program year. In addition, Limelight Analytics will work collaboratively with program leaders to determine local evaluation priorities, conduct site visits, analyze survey and student-level data, and present results in a manner that illuminates important aspects of the North Adams Community Schools programming.

The evaluation of the North Adams Community Schools' 21st CCLC Afterschool program will include data collection strategies intended to provide both formative and summative information. Formative evaluation will be based on the information needs of the program stakeholders. Data will be collected through interviews and observations made during

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site visits to provide information related to the implementation of the program. Summative data collection efforts will focus on assessing the extent to which the program meets the performance measures submitted to the Indiana Department of Education.

The evaluation is designed to align with PL 221 and contribute to each school's improvement plan in the following of ways:

- Evaluation of program activities and formative-level feedback will ensure the program includes effective, research-based strategies that support ongoing development activities.
- Information generated through the evaluation will be presented to the stakeholders in a manner that encourages further inquiry, reflection, networking, study groups, and coaching.
- The evaluation serves as a mechanism for collecting multiple forms of data that reflect the achievement of participating students and schools.

B. Annual Reporting: Although Limelight Analytics will coordinate all aspects of the evaluation, much of the data related to the program objectives and related performance measures will be collected and maintained by program staff. These data include program attendance, participant demographics, student grades, ISTEP+ scores and proficiency rates, and local formative assessment results.

Limelight Analytics will develop a data collection and reporting timeline for program staff to follow that will outline the specific reporting deadlines for each type of data. For example, student grades and number of school-day absences will be entered into EZ Reports at the end of each grading period.

Limelight Analytics will develop or revise parent and student survey instruments that program staff will administer according to the specified data collection guidelines. In addition, Limelight Analytics will develop teacher evaluation surveys for all regular attending 21st CCLC

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participants. Program staff will be responsible for printing and distributing the survey instruments to the designated respondents. Limelight Analytics will assist the site coordinators in developing specific data collection strategies to maximize response rate of these surveys.

C. Required Data from Schools: In addition to participant-level data (ISTEP+ scores, school-day attendance, grades, etc.) and the survey data collected program staff, Limelight Analytics will also conduct yearly or bi-yearly site visits to each of the centers funded through the program. These visits will include interviews with program staff and school partners, observations of program activities, and the collection of various program documents (e.g., lesson plans, activity schedules, site policies).

The purpose of the site visits is to collect data related to program implementation that will be used to improve programming efforts and share promising practices among sites. Aspects of program implementation that will be addressed include the development of strong links between program sites and their partners, participant recruitment and retention strategies, integration of academic standards into program activities, and programming strategies that meet individual student needs. Special attention will be paid to this latter aspect, as the site visits will assess resources devoted to and the success of various strategies used by the sites to ensure that each student is receiving services to address his/her individual academic needs. In addition, Limelight Analytics will provide program-level analysis of the site visit observations in a written format to program stakeholders.

D. Early Learning Programs: We will commit to using ISTAR-KR.

E. Required Performance Measures: As outlined previously, we will use relevant performance measures to track our students' performance. Currently, we will use the state reports (ISTEP, iRead, etc.), but we will also use the formative assessment, NWEA.

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VIII. SUPPORT FOR STRATEGIC PRIORITIES

All of the activities that will be involved in the preschool and after school programs will be aligned to Indiana standards. IF we are awarded preschool funding, we are committing to ISTAR-KR. In transitioning to this assessment, we realize that we will need more professional development for our preschool staff. Also, we are working on Paths to Quality, and we hope to be a level 3 by the time this grant would start. Level 3 accreditation would illustrate our ability to maintain a quality preschool program.

For the other requested funds, we would like to re-establish our after school program, but would like the opportunity to maintain the entire program in-house and bring community partners to our site. We will use curriculum, as previously mentioned, (LEARN Literacy Curriculum, Afterschool Kidz Lit, and Myon Reader to help support the reading objectives, and we will develop the Jr FIRST lego League, First Tech Challenge, and First Robotics Competition.) Each teacher will maintain a log of lesson plans that show how the activities are aligned and support Indiana standards. We will begin our day with a snack that is provided by our agreement with North Adams Community Food Service, then begin with some homework help to help bridge the relationship between to educational entities. From there, we will begin various club activities (ones previously listed). We will also connect with the mentioned area organizations in order to develop and continue ongoing relationships with our community partners. We will also offer a light dinner, per North Adams Community Food Service and then we will bus children home, as needed.

In our community, we recognize that there needs to be more social and emotional learning. We are going to commit to ongoing professional development as well as learning opportunities that are specific to the mental and emotional health of our staff and students.

IX. SUSTAINABILITY PLAN

Because we have received funds in the past, we focused on changing our programmatic to meet the changing needs of our community. In order to know these needs, I have spent the last three years tweaking existing programs and seeking new funding avenues such as the United Way preschool partnership. Also, I broadened our in-kind matches to help add capacity of sustainability. This proposal is a comprehensive, collaborative plan that accesses multiple funding sources and existing supports to meet significant achievement needs of our most at-risk Pre-K through 12th grade students. Current partnership support has been previously covered in Section IV.

This proposal is small than the requests in previous years. Because of that, I feel we have a realistic idea of how to sustain the programmatic when funding can't continue. For example, we used our general fund for the 2017-18 school year in order to maintain a preschool program. We also coordinated funds with Title I, IV, and McKinney Vento in order to provide services for our most at-risk populations. Additionally, I am currently working with the Center for Learning in Fort Wayne and seeking a partnership between them and Department of Children's Services in order to provide additional tutoring. Additionally, we have committed to using our general fund in many of the budget lines in the proposal and are current using general fund dollars to maintain such programs as MyOn and such resources as Legos and other STEAM initiatives. Another way we have committed to this initiative is by partnering internally with many of our departments. For example, as previously mentioned, we have our food service providing a snack and a light dinner and our transportation department providing transportation at the end of the day.

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X. SAFETY AND TRANSPORTATION


North Adams has a School Safety Team at each school that establishes and monitors school-wide security plans. All entrances to facilities are locked from the outside at all times and require “fob” access. Staff, students and visitors wear lanyard photo ID’s and guests must sign in and be admitted through the front office. At the end of the school day, students are grouped into “21st CCLC”, “car-riders”, “walkers”, and “bus riders.” 21st CCLC students are led by an adult to the cafeteria where program attendance and changes in daily transportation occur. Site Coordinators have cell phones where parents can reach them at any time during the program. Students remain under the direct supervision of 21st CCLC staff at all times. At the end of the program, all students are bussed from the school to their home or parents can pick up their students. Parents picking up children are required to follow normal school sign-out procedures with a pre-approved written plan for who is allowed to pick up the student. Parents may deviate from this plan only in an emergency and with picture ID.

As required by Indiana law, all North Adams and 21st CCLC program staff and volunteers receive child-related criminal screenings by the Indiana State Police prior to their employment, and have this police screening documentation along with Indiana teaching credentials or ParaPro certification on file at the North Adams Administration office.

North Adams also employs a Fulltime School Resource Officer from the Decatur Police Department who is housed in the schools and provides educational mentoring to the students as well as serves as the emergency first responder. All program sites are also within a 3 minute drive from either the Decatur Police Department or the Adams County Sherrieff’s Department. In all of the years of 21st CCLC programming, there has never been an incident requiring police involvement.

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XI. BUDGET:

A		B	C	D
1				
2			Dr. Jennifer McCormick	
3			Superintendent of Public Instruction	
4	DEPARTMENT OF EDUCATION		Working Together for Student Success	
5				
6	21st Century Community Learning Centers			
7	Budget Summary			
8	Federal Agency: U.S. Department of Education		Pass-Through Entity: Indiana Department of Education	
9	CFDA: 84.287	Federal Award I.D. #: S287C150014	Fiscal Year of Award: XXX	
10	Project Year: 2018		Cohort: 9 Year: 2018	
11	Applicant Name		North Adams Community Schools	
12	Applicant Federal ID Number		35-1086386	
13	Grantee DUNS#		08-874-4172	
14				
15	Budget Categories		Project Year 2018	
16	Personnel		\$80,170.00	
17	Fringe Benefits		\$10,020.68	
18	Travel		\$0.00	
19	Transportation		\$0.00	
20	Equipment		\$0.00	
21	Supplies		\$1,000.00	
22	Contractual		\$15,809.32	
23	Professional Development		\$0.00	
24	Other		\$0.00	
25	Total Direct Costs		\$100,000.00	
26	Indirect Costs (**if utilizing, please fill out the box below)		\$0.00	
27	Contractual (not included in Indirect Costs)		\$0.00	
28	Total		\$100,000.00	
29				
30	Reimbursement will only be made for charges specifically permitted under the scope of funding and in accordance with Indiana State Law under the approved grant agreement.			
31	If applicable to your grant -			
32	*Indirect Cost Information (To Be Completed by Your Business Office):			
	If you are requesting reimbursement for indirect costs, please answer the following questions:			
	(1) Do you have an Indirect Cost Rate Agreement approved by IDOE Office of School Finance? <u>Yes</u>			
	No			
	(2) If yes, please provide the following information:			
33	School Year Period Covered by the Indirect Cost Rate Agreement: From: XXX To: XXX			

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21st Century Community Learning Centers Budget Details						
Grantee Name			North Adams Community Schools			
Cohort #/Program Year #			9/yr1			
Directions: Please enter each item to be funded into the appropriate funding category. All components (Description, Cost Each, Quantity, etc.) must be completed for the budget to be approved. Please use "Quantity Description if needed" as necessary to explain the cost items. Please use the "Justification" for more description as needed--if the line item is being donated "in-kind", please denote that here. The						
Input all numbers rounded to the nearest dollar amount						
FOR EXAMPLE:						
1. If the hourly rate for a part time position is \$10.75/hour, please over allocate and round up to \$11/hour.						
2. If a curriculum costs \$205.50, please over allocate and round up to \$206.00						
Category	Activity Description	Cost Per Item	Quantity	Quantity Description	Justification *if in-kind please denote that here	Total
Personnel	Example: Site Coordinators	\$30.00	549	183 days x 3 hours per day	\$4,470 will be in kind match via North Adams teacher's	\$ 12,000.00
	Director	30	183	183 x 1 hour	\$5490 in kind match per North Adams Administrator contract	\$ 5,490.00
	ASP teacher	30	420	140 days x 3 hours per		\$ 12,600.00
	para professio	12	420	140 days x 3 hours per		\$ 5,040.00
	para professio	12	420	140 days x 3 hours per		\$ 5,040.00
	Pre School tea	1	40000	salary per contract		\$ 40,000.00
	pre school par	12	1006.5	183 x 5.5 hoi	12,078.00 in kind match per the school district.	
	pre school par	12	1006.5	183 x 5.5 hoi	12,078.00 in kind match per the school district.	
	pre school par	12	1006.5	183 x 5.5 hoi	12,078.00 in kind match per the school district.	
	pre school par	12	1006.5	183 x 5.5 hoi	12,078.00 in kind match per the school district.	
						\$ -
	Subtotal					

North Adams Community Schools 2019-23 21st CCLC Grant Proposal

[illegible]

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Subtotal						\$	-
Supplies	Example: Program Supplies	\$10.00	100	100 students/1 site	pens., pencils, paper, markers, etc. for craft program	\$	1,000.00
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
Subtotal						\$	1,000.00
Contractual	Example: Local IDOE Contractual	\$100,000.00	6%	% of total allocation per IDOE		\$	6,000.00
		\$1,000				\$	1,000.00
	Contractual per	\$8,803	100%	per IDOE application cohort 9	any difference will be covered by North Adams Community Schools	\$	8,803.32
						\$	-
						\$	-
						\$	-
						\$	-
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						\$	-
Subtotal						\$	15,803.32
Professional Development	Example: Staff	\$10,000.00		In kind match	In kind match between North		
						\$	-
						\$	-
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Subtotal						\$	-
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Included in Indirect Cost Rate	Not Included in Indirect Cost Rate	An indirect cost rate can only be applied for the first \$25,000 of each contractual expense. To represent this accurately budget, this table automatically determines how much of the individual contractual expense can be included in the cost rate calculation. Expenses beyond the first \$25,000 will be included in the total allocation amount but will not be
\$ 6,000.00	\$ -	
\$ 1,000.00	\$ -	
\$ 8,803.32	\$ -	in the indirect cost calculation
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					Subtotal	\$ -
Total Direct					Total	\$ 100,000.00
Indirect Costs	Example	\$ 100,000.00	8% (or LEA	approved rate		Total Direct Amount x Indirect
						\$ -
					Total	\$ -
					Total Year 1	\$ 100,000.00

XII. PROPOSAL ORGANIZATION: Completed